



**Notice of meeting of
Education Scrutiny Committee**

To: Councillors Aspden (Chair), Brooks (Vice-Chair), Hyman, Morley, Merrett, Blanchard and Funnell

Co-opted Statutory Members:

Dr David Sellick (Church of England Representative),
Mrs LEEANNE BRANTON (Parent Governor Representative)
and Mr Bill Schofield (Parent Governor Representative)

Date: Tuesday, 28 October 2008

Time: 5.00 pm

Venue: The Guildhall, York

AGENDA

1. Declarations of Interest (Pages 3 - 4)

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda. A list of general personal interests previously declared are attached.

2. Minutes (Pages 5 - 10)

To approve and sign the minutes of the last meeting of the Committee held on 9 September 2008.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **Monday 27 October** at 5.00pm.

4. Review of Extended Schools Agenda - Scoping Report (Pages 11 - 28)

This report outlines the proposed methods for carrying out the review of the Extended Schools Agenda and asks Members to formally agree the scope and timetable for completion of the review.

5. Update on Implementation of Recommendations of Previous Scrutiny Reviews (Pages 29 - 44)

This report provides Members with an update on the implementation of recommendations made as a result of two previously completed scrutiny reviews – ‘Inclusion in York Schools’ and ‘Post 16 Inclusion’.

6. Education Scrutiny Committee Workplan 2008-2009 and Extract from the Executive Forward Plan of items for the Children and Young People's Services EMAP (Pages 45 - 52)

To consider and agree the updated work plan for the work of the Education Scrutiny Committee and to receive an extract from the Executive Forward Plan of items for the Executive Member for Children and Young People's Services and Advisory Panel.

7. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officers:

Name: Catherine Clarke and Louise Cook (job share)

Contact Details:

- Telephone – (01904) 551031
- E-mail – catherine.clarke@york.gov.uk and louise.cook@york.gov.uk

(If contacting us by e-mail, please send to both Democracy Officers named above)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

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Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

EDUCATION SCRUTINY COMMITTEE**Agenda item I: Declarations of interest.**

Please state any amendments you have to your declarations of interest:

- Councillor Aspden Governor of the Danesgate Centre
Member of the National Union of Teachers
Employee of North Yorkshire County Council
- Councillor Brooks Member of the Association of Teachers and Lecturers
Employee of Manchester College
- Councillor Merrett Governor at St Paul's Primary School
Committee member and Treasurer of the York Chinese
Cultural Association
Parent of a child who attends St Paul's Primary School
Parent of a child who uses the school music service
- Councillor Blanchard Chair of the York Board of Young Enterprise
- Councillor Hyman Governor at Huntington Primary School
- Councillor Funnell Governor at Burnholme Community College

Co-opted statutory members

- Dr D Sellick Governor of Derwent Infant and Junior School
- Mr W Schofield Governor of Knavesmire Primary School
Parent of children who attend Knavesmire Primary
School and Millthorpe School

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City of York Council

Committee Minutes

| | |
|-----------|--|
| MEETING | EDUCATION SCRUTINY COMMITTEE |
| DATE | 9 SEPTEMBER 2008 |
| PRESENT | COUNCILLORS ASPDEN (CHAIR), BROOKS (VICE-CHAIR), HYMAN, MORLEY, MERRETT, BLANCHARD, DR D SELICK (CO-OPTED STATUTORY MEMBER) AND BOWGETT (SUBSTITUTE) |
| APOLOGIES | COUNCILLORS FUNNELL, BRANTON AND SCHOFIELD |

21. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda, in addition to the list of general personal interests circulated with the agenda

Councillor Merrett declared a personal interest in the business generally, as a parent of a child who uses the school music service.

Councillor Brooks declared a personal interest in the business generally as a Member of the Association of Teachers and Lecturers. Employee of Manchester College.

Councillor Bowgett declared a personal interest in the business generally, as a Governor at St Paul's Nursery and a parent of a child who attends St Paul's Primary School and Millthorpe School.

22. MINUTES

RESOLVED: That the minutes from the meeting held on 30 July 2008 be approved as a correct record and signed by the Chair

23. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak at the meeting under the Council's Public Participation Scheme.

24. UPDATE ON IMPLEMENTATION OF RECOMMENDATIONS OF PREVIOUS SCRUTINY REVIEWS

Members considered a report that updated them on the implementation of recommendations made as a result of a scrutiny review of 'Extended Schools', completed in September 2006.

Members considered each recommendation and agreed to write them all off as fully implemented.

RESOLVED: That the contents of the report be noted and that all the recommendations be signed off as fully implemented.

REASON: To raise awareness of those recommendations which have still to be implemented.

25. FEASIBILITY REPORT ON THE DELIVERY OF THE EXTENDED SCHOOL AGENDA

Members considered a feasibility report that presented information on the Extended Schools Agenda. Members considered whether they wished to carry out a scrutiny review of this topic looking specifically at Quality and Take-up of Provision and Community Use.

Members received a verbal update from officers and were informed that currently 99.6% of primary schools and 100% of secondary schools were open from 8:00am until 6:00pm.

Members discussed the current Extended Schools agenda and what remit and key objectives they would like to set. Whilst making a decision Members took into consideration:

- The extended schools agenda.
- The core offers.
- The current extended provision in York Schools.
- The accessibility, timing, location and charging levels and whether it adds up to a genuine 8am to 6pm service.
- Quality of what was provided, how this was monitored and evaluated.
- Urban areas.
- Primary and Secondary Schools.
- Age ranges.

In answer to Members questions on affordability, officers informed Members that they would be bringing a paper on Hob Moor Neighborhood Nursery (Progress Report) to the Children's Services EMAP on 4th December 08. This report would include cost implications and Members requested that the Committee review the report before it was submitted to EMAP.

To assist Members with the review officers invited them to join the Extended Services Steering Group. It was agreed that one Member would attend the group whilst the review was in process.

After a detailed discussion Members agreed to review the services available in Primary Schools covering age range 5 to 11.

The following remit and key objectives were agreed, with a completion timescale of 6 months:

Remit

To contribute to the development of processes aimed at ensuring a high quality of extended school provision, in order to maximise accessibility.

Key Objectives

- i. Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved
- ii. Assess affordability, quality and take up of childcare and activities for Children and Young People (core offer 1, aged 5 to 11) and identify ways of ensuring their sustainability.

Members discussed how the review would be most efficiently undertaken and some suggestions received were:

- Survey existing and potential service users
- Discussion focus groups, talk to users and potential users to explore issues in more depth.

Cost implications associated with the above methods for gathering information were a concern and it was suggested an application for extra funds be drafted for submission to SMC in due course.

RESOLVED: i) That the Education Scrutiny Committee proceed with this review.

ii) That a scoping report be submitted to the next meeting covering the agreed remit and key objectives on the Extended Schools Agenda

iii) That the Committee review the paper on Hob Moor Neighborhood Nursery (Progress Report) before it is submitted to Children's Services EMAP on 4th December.

iv) That one Member, still to be agreed, would attend the Extended Services Steering Group whilst the review was in progress.

REASON: To contribute to the development processes aimed at ensuring a high quality of extended school provision, in order to maximise accessibility.

26. FEASIBILITY REPORT OF 14-19 DIPLOMAS

Members considered a report that presented information on 14-19 Diplomas and whether they wished to carry out a scrutiny review of this topic.

Members received a verbal presentation which covered:

- i. Context – local, regional and national – including the city-wide strategy
- ii. Planning diplomas, including match with city economic drivers, delivery of diplomas, functional skills and the future for diplomas in York
- iii. Machinery of Government changes and the role of the LA
- iv. Outcomes

After a detailed discussion Members took into consideration the information within the report and the rapid reforms to be introduced in York this year. Members agreed that the decision on whether to proceed with a review of this topic be deferred for six months to enable the essential activity to be completed allowing the Committee to better identify the specific areas of concern and therefore enabling a robust remit to be agreed for a review.

It was also agreed that a progress report focusing on diplomas and Machinery of Government Changes be given in six months time.

- RESOLVED: i) That the decision on whether to proceed with a review of this topic be deferred for six months to enable the position to be properly assessed at that time.
- ii) That an update report be received in six months time to help inform Members.

REASON: To enable the essential activity to be completed allowing the Committee to better identify the specific areas of concern and therefore enabling a robust remit to be agreed for a review

27. EDUCATION SCRUTINY COMMITTEE WORK PLAN 2008-2009 AND EXTRACT FROM THE EXECUTIVE FORWARD PLAN OF ITEMS FOR THE CHILDREN AND YOUNG PEOPLE'S SERVICES EMAP

Members considered and agreed the updated workplan for the work of the Education Scrutiny Committee.

Some Members expressed concerns that the forward plan items for the Children and Young People's Services EMAP had already gone to Committee but officers explained the difficulties involved with the timescales for publication of the forward plan fortnightly in relation to publication of the agenda for this meeting.

- RESOLVED: i) That the workplan be agreed.
- ii) That the Committee continues to receive details of relevant forward plan items.

REASON: To progress the Committee's workplan.

Councillor Aspden, Chair

[The meeting started at 5.04 pm and finished at 7.10 pm].

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Education Scrutiny Committee

28 October 2008

Review of the Extended Schools Agenda - Scoping Report**Purpose of Report**

1. This report outlines the proposed methods for carrying out the above named review and asks Members to formally agree the scope and timetable set out below.

Background

2. This topic was registered by Cllr Merrett in August 2008 following a decision not to proceed with part B of the recently completed review of School Governors. The Education Scrutiny Committee considered a feasibility report for this new topic at their meeting in September 2008 and agreed that it fit with the following eligibility criteria:

- Public Interest
- Under Performance / Service Dissatisfaction
- In keeping with Corporate Priorities
- Level of Risk

3. On that basis, Members agreed to proceed with the review based on the following remit:

Aim

4. to contribute to the development of processes aimed at ensuring accessibility and a high quality of extended school provision

Objectives:

- i. Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved
 - ii. Assess the affordability, quality and take-up of childcare and activities for children aged 5-11, and identify ways of ensuring their affordability
5. In an effort to keep the review focused it was agreed that it should be completed within six months. Therefore, the final report for this review is scheduled to be submitted to Scrutiny Management Committee (SMC) in April 2009.

Consultation

6. **Objective i - To Examine the proposed role and composition of the Multi-Agency Steering Group to confirm its functions are fit for purpose and that the appropriate partners and Directorates are involved**
7. As part of the feasibility report, members were presented with information on the proposed Multi-Agency Steering Group which outlined the suggested membership and draft terms of reference (see Annex A). The Assistant Director of Partnership & Early Intervention has been invited to attend this meeting to discuss in detail the proposed role of the steering group and to explain the thought process behind its suggested composition.
8. In addition, the Committee as a whole may choose to attend the first meeting of the Steering Group and nominate one of the Committee to become a permanent member of the Steering Group. This would allow the nominated member to provide the committee with regular updates on the progress being made in developing the work of the Extended Schools Service, which in turn may also highlight specific issues which would benefit from scrutiny review by the Committee.
9. **Objective ii - Assess the affordability, quality and take-up of childcare and activities for children aged 5-11, and identify ways of ensuring their affordability**
10. In considering the feasibility report, the Committee recognised that in order to identify whether the childcare and activities currently available for 5-11 year olds was both affordable and of sufficient quality, the committee would need to gather the views of existing service users.
11. In order to gather the required information, Cllr Merrett suggested in his topic registration form, carrying out a number of surveys – see Annex B. It is recognised however that the costs involved with this approach would be higher than the budget available for this review and as the response rates cannot be guaranteed, the information gathered may not provide a true picture.

Timetable For Review

12. The Committee is therefore asked to consider the following alternative ways forward:
 - Produce 1No. survey to be sent out to every family in the city with a 6 year old child - the Committee could agree the survey questions at this meeting to enable the Early Years team to proceed with sending out the survey. Responses could be requested by no later than mid December in order that the findings can be presented in a report to the Scrutiny Committee at their formal meeting on 7 January 2009. The Head of Early Years & Extended Schools Service has agreed to finance the survey should members agree to proceed with this suggestion.

- Carry out a number of visits to sites offering extended schools services to meet with existing users to gather their views – it is suggested that the Committee visit 3 sites between now and the end of the year - one which is good, one in a rural area, and one which has some issues which are representative of national concerns. This would give Councillors the opportunity to see the clubs in action, to assess the quality, speak with the heads of the schools, staff running the clubs, parents, carers and children. To facilitate this information gathering, the Committee may wish to draw up a list of possible questions to put to users. The Head of Early Years has provided a list of possible visit dates for Members to consider and agree – see Annex C.

- Receive an interim report at the formal meeting of the Committee on 7 January 2009 – The report would summarise the information previously given by the Assistant Director of Partnership & Early Intervention regarding the steering group, present the findings from the survey suggested above and the information gathered from the site visits. It could also include the findings arising from the consultation currently being carried out by the Council on the Children's Plan, and the results from the FIS Childcare Sufficiency Audit completed last year (this has details of what York parents /carers felt about the affordability and accessibility of Extended Schools core offer of childcare). This should enable the Committee to:
 - a) Identify if the Multi-Agency Steering Group functions are fit for purpose and whether the appropriate partners and Directorates are involved
 - b) Assess if the existing childcare services and activities for children aged 5-11 are sufficient both in quantity and quality, and identify ways of ensuring the affordability of those services.

- Hold an informal meeting and invite representatives from external providers to attend – This would provide the Committee with an opportunity to discuss their findings with the providers and to gather information on any issues the providers may have. It is suggested that this informal meeting be held on 24 February 2009 (currently a formal Committee meeting date).

- Receive a draft final report at the formal meeting of the Committee in March 2009 (date to be confirmed) – This report will present all of the Committee's findings, together with their conclusions and some proposed recommendations for Members approval. Assuming that amendments are identified the Committee may need to meet once again in early April 2009 to reconsider the draft final report and sign it off, prior to its presentation to SMC on 27 April 2009

Options

13. Having considered the information contained within this report Members may choose to move forward with the review in line with the timetable suggested above, or identify an alternative approach.

Implications

14. There are no known Financial, HR, Equalities, Legal or Other implications associated with the recommendations within this report.

Corporate Priorities

15. The remit for this review supports Corporate Priority No.7 – 'Improve the life chances of the most disadvantaged and disaffected children, young people and families in the city'.

Risk Management

16. There are no known risks associated with the recommendations in this report.

Recommendations

17. Members are asked to note the contents of this scoping report and formally agree the methodology and timetable for carrying out this review, as set out in the bullet points within paragraph 12 above.
18. Assuming that the above is agreed, Members are asked to progress the work of this review by agreeing:
 - i. which (if any) Member of the Committee will be its representative on the Multi-Agency Steering Group
 - ii. the questions to be included in the survey of all families within the city who have a six year old child
 - iii. the dates for the committee's visits to 3No. school clubs
 - iv. a number of questions to put to existing users of Extended Schools Services and the service providers, at the site visits

Reason: To ensure compliance with scrutiny procedures, protocols and workplans.

Contact Details

Author:

Melanie Carr
Scrutiny Officer
Scrutiny Services
Tel No.01904 552063

Chief Officer Responsible for the report:

Dawn Steel
Democratic Services Manager
Tel No.01904 551030

Scoping Report Approved

Date

17 Sept 2008

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

Feasibility Report dated 9 September 2008

Annexes

Annex A – Membership & Draft Terms of Reference for Multi-Agency Steering Group

Annex B – Topic Registration Form

Annex C – List of possible visit dates

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| DRAFT TERMS OF REFERENCE | | | |
|---------------------------------|---|------------------|--|
| Extended Schools Board | | | |
| | NAME | POST HELD | AGENCY |
| Membership | <u>Executive Members</u> Cllr Carol Runciman Cllr Keith Aspden Cllr Christian Vassie | | Executive Member – Children’s Services Executive Member – Youth & Soc. Incl. Executive Member – Leisure & Culture |
| | <u>Health</u> Jacqui Dawson Jen Slaughter | | Health Visitors Acute Trust |
| | <u>LCCS</u> Paul Murphy Maggie Tansley Jo Sheen/Sue Ralph Richard Hartle Mark Ellis Judy Kent/Linda Murphy/Bernie Flanagan Paul Herring Ken Exton Fiona Williams Dave Meigh Alistair Gourlay Jo Gilliland Gill Cooper Kay Ledger/Sue Foster/Sarah Beynon Sue Pagliaro John Catran Debbie Ackroyd Stephanie Windsor Simon Page Joe Cocker Steve Grigg Jess Haslam John Roughton/Ruth Love Yvette Bent Howard Lovelady | | Assistant Director, Partnerships Education Planning HR Finance Access Children’s Trust Youth Children’s Centres Libraries Parks & Open Spaces Adult Learning Sport Arts Training & Development Unit Governance Link Advisers Inclusion Adviser Early Years Advisor Youth Offending Local Safeguarding Children Board SEN Services for Disabled Children Social Services Behaviour Management Looked-after Children |
| | <u>School Reps.</u> Kay Christian (Arc. Holgate’s) Mike Scofield (Haxby Road) Chris Nicholson (PRU)/George Gilmore (Applefields) | | Secondary Primary Special |
| | <u>EYESS</u> Mark Barnett Heather Marsland/Rosemary Flanagan/Barbara Mands Sharon McIntyre/Nicola Sawyer Ann Spetch Mary Bailey Niall McVicar Sabbir Ahmed | | Schools EYESS Heads Policy & Planning/Pathfinder Managers Extended Schools Advisers Play FIS Business Support |
| | <u>Voluntary Organisations</u> | | |

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|---|--|--|--|
| | <p>Colin Stroud/Natasha Almond Anne Pulleyn Gail Tams ?</p> <p><u>EYESP</u> Peggy Sleight</p> <p><u>Central Government Services</u> Jackie Willoughby David Asher</p> <p><u>Other Council Departments</u> Phillip Callow Tom Brittain</p> <p><u>Churches</u> Colin Hardy Dr Ann Lees</p> <p><u>Unions</u> Barbara Reagan Andrea Dudding/Jackie Richardson</p> | | <p>CVS RSVP Homestart NSPCC</p> <p>Chair - EYESP</p> <p>Job Centre Plus Ofsted</p> <p>Lettings Housing</p> <p>NUT Unison</p> |
| Proposed Additional Members/Representation | <p>Parents ie parent champions etc Extended Services ie After School manager etc</p> | | |
| Terms of Reference | <ol style="list-style-type: none"> 1. To act as a multi-agency forum and enable partners to participate in the development of Extended Services to ensure the core offer is fully met by all schools across the City of York. 2. To make recommendations to all partner organisations on all aspects of the delivery of Extended Services so that expectations of integrated working are clear and easily achieved. 3. To provide a steer on priorities to the Schools Forum for the allocation of the Extended Schools budget under the different headings of the core offer. 4. To act as a consultative forum for shared targets and agendas when considering appropriate universal pathfinder/pilot initiatives. 5. To monitor, review and evaluate effectiveness and efficiency of the Extended Services. 6. To act as a conduit in receiving and reporting mechanisms to DCSF and York OK Board. <p><u>Note:</u> This is a formalisation of Extended Services business discussed at an existing partnership group and the terms of reference may evolve over time.</p> | | |
| Decision making | <p>Decisions made by the Extended Services Partnership Board will be informed / underpinned by:</p> <ul style="list-style-type: none"> ▪ Views of children, young people, families and other community members. ▪ Shared Community Partnership Working ▪ Principles of transparency ▪ Evidence base ▪ Inclusive working and services ▪ The need to promote sustainability of services. ▪ Local and national priorities for community cohesion, neighbourhood renewal, adult learning, combating child poverty, health inequalities and crime reduction. | | |
| Role of Members | <p>To participate in a spirit of co-operation and genuine partnership. Whilst the overarching role of the representative will be to promote the best interests of children, young people, families and communities in the area and not to press for specific interests of their own group, in doing their role they should also;</p> <ul style="list-style-type: none"> • Know what their interest group or constituency thinks; | | |

| | |
|--|---|
| | <ul style="list-style-type: none"> • Put across their views in the meetings and; • Keep their organisations up do date with what is happening on Extended Services. |
| Statutory Plans/Drivers | <ul style="list-style-type: none"> ▪ Contribution to Children and Young Peoples Plan ▪ National Policy on Extended Services |
| Frequency of Meeting | Every 3-4 months |
| Accountability & Reporting Arrangements | <ul style="list-style-type: none"> ▪ Reporting to the Children’s Centre Board ▪ Recommendations to the Schools Forum on funding for Extended Services |

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SCRUTINY TOPIC REGISTRATION FORM

PROPOSED TOPIC:

Review of Delivery of the Extended School Agenda (Quality, Take-up of provision and community use)

COUNCILLOR(S) REGISTERING THE TOPIC: Cllr Merrett

SECTION 1: ABOUT THE TOPIC

Please complete this section as thoroughly as you can. The information provided will help Scrutiny Officers and Scrutiny Members to assess the following key elements to the success of any scrutiny review:

How a review should best be undertaken given the subject

Who needs to be involved

What should be looked at

By when it should be achieved; and

Why we are doing it ?

Please describe how the proposed topic fits with 3 of the eligibility criteria attached.

As a general rule, topics will only proceed to review if they meet 3 of the criteria below. However, where it is adequately demonstrated that a topic is of significant public interest and fits with the first criteria but does not meet 3, Scrutiny Management Committee may still decide to allocate the topic for review. Please indicate which 3 criteria the review would meet and the relevant scrutiny roles:

| | ✓ | Policy Development & Review | Service Improvement & Delivery | Accountability of Executive Decisions |
|---|---|-----------------------------|--------------------------------|---------------------------------------|
| Public Interest (ie. in terms of both proposals being in the public interest and resident perceptions) | | ✓ | ✓ | ✓ |
| Under Performance / Service Dissatisfaction | | | ✓ | |
| In keeping with corporate priorities | | ✓ | ✓ | ✓ |
| Level of Risk | | | ✓ | ✓ |
| Service Efficiency | | | ✓ | ✓ |
| National/local/regional significance e.g. A central government priority area, concerns joint working arrangements at a local 'York' or wider regional context | | ✓ | ✓ | ✓ |

Further Information on how topic fits with Eligibility Criteria

Public Interest – public perception of inequality in life chances because of background and differential service provision. Perception that teenage kids are not properly provided for and from kids that there aren't enough affordable things for them to do

Under Performance / Service Dissatisfaction – whilst all York schools are nominally extended schools, there appears to be little evidence both locally and nationally of the comprehensiveness, quality, effectiveness or value for money in terms of what is being provided and an acknowledgement that the 4th aspect of the core offer 'Community Use of Schools' is largely undeveloped (reference Head of Service comments at Education Scrutiny meeting in June)

In keeping with Corporate Priorities – Extended school provision is a key component of the Government and Council's agenda for giving every child the optimum start in life and for tackling deprivation and improving community engagement and cohesion

Level of Risk – a) will the full extended school agenda (especially community use) be met by 2010; b) are the key target groups being effectively covered

Set out briefly the purpose of any scrutiny review of your proposed topic. What do you think it should achieve?

If you have not already done so above, please indicate in response to this, how any review would be in the public or Council's interest e.g. reviewing recycling options in the city would reduce the cost to the Council for landfill

To assess whether the Government's requirement for all schools to provide a four core offer by 2010 is on track.

In particular the scale, quality, effectiveness, efficiency and accessibility of that offer to traditionally excluded sections of the York population, and in terms of the fourth offer, of optimising the use of schools as wider community facilities

Please explain briefly what you think any scrutiny review of your proposed topic should cover.

This information will be used to help prepare a remit for the review should Scrutiny Management Committee decide the topic meets the criteria e.g. How much recycling is presently being done and ways of increasing it

- The level and nature of the extended school provision for children and young people, and for the community across the City's schools
- The quality of what is provided, how this is monitored and evaluated, and fed back into improvement.
- Accessibility, timing, location and charging levels
- Take-up – how many and who is taking up the services and the extent at which it is being taken up by key target groups
- How well it meets customer expectations and requirements
- How effectively services are integrated and whether it is leading to improved outcomes for children and young people, communities and for key target groups
- How well this works in different York school with widespread or family isolated individuals in deprived circumstances

Please indicate which other Councils, partners or external services could, in your opinion, participate in the review, saying why.

Involving the right people throughout the process is crucial to any successful review e.g. CYC Commercial Services / other local councils who have reviewed best practice for recycling / other organisations who use recycled goods

- Schools (prime responsibility for delivering)
- Children's Centre (linked to above)
- Employment Services (working with parents and adults – tackling deprivation through getting into work)
- Health Services (child health aspects)
- Ofsted (inspection and knowledge of what good and bad practice is through inspection)
- Academic experts / specialist charities (understanding of wider agenda, research on issues and expertise to help our local investigations process)
- Independent Service Providers (e.g. York City in the Community)
- User Representatives (children, young people and community experience of services)

Explain briefly how, in your opinion, such a review might be most efficiently undertaken?

This is not about who might be involved (addressed above) but how the review might be conducted e.g. sending a questionnaire to each household to gather information on current recycling practices and gathering information on how recycling is carried out in Cities similar to York

- 1) Initial seminar on what the Government extended schools agenda overall is about, how York has implemented it so far and its plans from here, practices elsewhere, local service monitoring and evaluation arrangements, national review findings and other info on what works and what doesn't – examples of good practice e.g. Clifton Green development (possible visit)
- 2) Survey of schools and extended school providers on the issues listed earlier in 'What the review should cover'
- 3) Survey of existing service users
- 4) Survey of wider community (perhaps limited to two geographical areas)
- 5) Presentation of findings and interim conclusions
- 6) Discussion focus groups with representative groups, users and potential users
- 7) Discussion focus group with providers and Authority in terms of improvements

Estimate the timescale for completion.

Please circle below the nearest timescale group, in your estimation, based on the information you have given in this form.

- (a) 1-3 months;
- (b) 3-6 months; or
- (c) 6-9 months ✓

PLEASE ENCLOSE ANY SUPPORTING DOCUMENTS OR OTHER INFORMATION YOU FEEL MIGHT BE USEFUL BACKGROUND TO THE SUBMISSION OF THIS TOPIC FOR CONSIDERATION.

Full Service aspects of extended school services from
2003 Green Paper – Every Child Matters

2004 Children's Act

2004 Next Steps

DfES booklet Next Steps Extended Schools: Providing Opportunities & Services For All
Ofsted Report – How well are they doing?

Education Scrutiny Report on the Extended Schools Services 2006

What will happen next?

- a Scrutiny Officer will prepare a feasibility study based on the information you have provided above and on further information gathered. This process should take no more than six weeks;
- on completion, the feasibility study will be presented to Scrutiny Management Committee together with a recommendation whether or not to proceed with the review. If the recommendation is to proceed, the feasibility study will include a remit on how the review should be carried out

In support of this topic, you may be required to:

- meet with the Scrutiny Officer to clarify information given in this submission and/or assist with developing a clear and focussed remit for a potential review;
- attend the meeting of Scrutiny Management Committee at which the topic is being considered for scrutiny review in support of your registration

What will happen if the topic is recommended for review?

- The Scrutiny Management Committee will agree a timescale for completion of the review.
- An Ad-hoc Scrutiny Committee will be formed and a series of formal meeting dates will be agreed. These should allow for at least the following:

1st Meeting Scoping Report

2nd Meeting interim progress meeting

Depending on the timescale of the review, a further interim progress meeting may be required

3rd Meeting Agree final draft report for SMC

- The final draft report will be considered by SMC and a final report with recommendations will be produced for consideration by the Executive
- Any decisions taken at Executive as a result will be reviewed after six months to ensure implementation has taken place.

A Member will be nominated to be responsible for monitoring the implementation of the recommendations - you may be asked to take on this role.

Please return your completed registration form to Scrutiny Services or, if you want any more information about Scrutiny or submitting a new topic for consideration then please contact the Scrutiny Team.

Email: Scrutiny.services@york.gov.uk

Tel No. 01904 552038

For Scrutiny Administration Only

Topic Identity Number

Date Received

Feasibility Study to be completed by:

Date of SMC when study will be considered:

SC1- date sent

After School Clubs - Site Visits

Sites

| | |
|-------------------------------|--|
| Wheldrake Primary School | Rural |
| Fishergate Primary School | Good |
| Yearsley Grove Primary School | Issues around governance e.g. the rent charged by the school for use of their building is high and the knock on effect is that the After School Club fees are high, making it unaffordable for parents |

The Schools Clubs are open between 3:15pm and 6pm. Therefore, allowing for travelling time due to their location , it is suggested that Members agree one date for visiting both Wheldrake and Fishergate, and a separate date for their visit to Yearsley Grove.

Possible Dates

Wheldrake & Fishergate

27 November 2008

4 December 2008

5 December 2008

Yearsley Grove24th November 2008

3 December 2008
(formal meeting date – already invited Executive Member to attend)

9 December 2008

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Education Scrutiny Committee

28 October 2008

Report of the Scrutiny Services Manager

Update on Implementation of Recommendations of Previous Scrutiny Reviews

Summary

1. This report provides Members with an update on the implementation of recommendations made as a result of 2No. previously completed scrutiny reviews – ‘Inclusion in York Schools’ and ‘Post 16 Inclusion’.

Background

2. At a meeting of Education Scrutiny Committee in May 2008, Members agreed to receive updates on all of the reviews previously completed by the Education Scrutiny Committee since its formation.
3. In June 2008 the Committee received its first update which related to a review of Extended School Provision and as a result, all of the recommendations were signed off as fully completed.
4. At their following meeting in July 2008, an update on a review of ‘Provision of Facilities for Young People in the City’ was presented. Having agreed to sign off a number of the recommendations, Member requested a further update on those outstanding in March 2009.

Consultation

5. In regard to the ‘Inclusion in York Schools’ review and the ‘Post 16 Inclusion’ review, the Assistant Director of School Improvement & Staff Development has provided written updates – see Annexes A and B, and an officer will be in attendance at the meeting to answer any questions arising from the information provided.

Options

5. Having considered the information contained within this report and its annexes, Members may choose to sign off those individual recommendations where implementation has been fully completed, and may:

- a. request further updates to clarify any outstanding recommendations or;
- b. agree to receive no further updates on these reviews

Corporate Direction & Priorities

- 6. The process of ensuring the full implementation of the recommendations arising from these scrutiny reviews will be to contribute to improving the life chances of the most disadvantaged and disaffected children and young people and families in the city.

Implications

- 7. There are no known Financial, Human Resources, Equalities, Legal, ITT or Other implications associated with the recommendation within this report.

Risk Management

- 9. There are no known risks associated with the recommendation within this report.

Recommendations

- 10. Members are asked to note the contents of this report and agree which of the recommendations can be written off as fully implemented.

Reason: To raise awareness of those recommendations which have still to be implemented.

Contact Details

Author:

Melanie Carr
Scrutiny Officer
Scrutiny Services
01904 552063

Chief Officer Responsible for the report:

Dawn Steel
Scrutiny Services Manager
01904 551030

Report Approved

Date 13 September 2008

Wards Affected:

All

For further information please contact the author of the report

Background Papers: None

Annexes

Annex A – Update on implementation of recommendation arising from previous review of Inclusion in York Schools

Annex B – Update on implementation of recommendation arising from previous review of Post 16 Inclusion

Education Scrutiny Committee

Previously Completed Scrutiny Reviews & Approved Recommendations

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|--|---------|--|--|
| Inclusion in York Schools Recommendations as approved by Education EMAP on 29/04/2003 (Update provided by Paul Murphy) | 1 | Continue to provide training in inclusion for school governors and encourage all schools to participate. | Governor training is offered termly both as a centrally organised activity and as bespoke training for individual schools. The programme is reviewed annually and is amended to ensure information is current. This is planned as part of the Governor training programme. |
| | 2 | Continue to work in partnership with colleges and the university to enhance teacher training on inclusion. | <p>The Educational Psychology Service (EPS) has delivered a module on the application of psychology in the classroom as part of the PGCE course at the University of York for the last 5 years. Units have included classroom behaviour management accelerated learning circle time and self esteem.</p> <p>In addition, individual units have been run by the Inclusion Development Team to support Quality Teaching and Learning, and the Behaviour and Attendance Consultant from EDS (Education Development Service) has run training on Behaviour for Learning.</p> <p>There has been extensive collaboration with the Centre for Reading and Language at the university, including participation in research, supporting the city-wide Dyslexia Friendly School Initiative, and teaching on the MSc course to address SEN (Special Educational Needs) in schools.</p> <p>Work with York St John University has included collaboration to support the Anti-bullying Strategy across the city.</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|--|---------|---|---|
| <p>Inclusion in York Schools Recommendations as approved by Education EMAP on 29/04/2003 (Update provided by Paul Murphy)</p> | 3 | Continue to encourage training in inclusion for all staff dealing with children with special needs. | There has been extensive training offered to schools as bespoke project work and as centrally disseminated training. There are well established SENCo (SEN Coordinators) Forums at Primary and Secondary level that provide a learning platform for all areas of SEN. Monitoring shows these are consistently well attended and 98% of delegates say courses are good or excellent. The SEN Annual Conference has become a keystone feature of the school year with participation from governors, teachers SENCos and staff from other LAs. Over the last three years the LA has provided targeted training for TAs (teaching assistants), including work with children with Speech and Language needs; this has been run in tandem with colleagues from Health. The training calendar for SEN is published yearly so schools can plan well in advance. Training reflects both the national agenda and local contextual needs. |
| | 4 | Initiate a review of post 16 provision with a view to providing a more comprehensive package to support young people with special needs after leaving school. (The board would be happy to carry this forward as a topic for scrutiny.) | LCCS, working closely with Adult Services and Connexions, will establish a multi-agency co-located Transitions Team during the Autumn 2008 term. This will ensure a coherent and coordinated approach to meeting the needs of young disabled people 14–25, particularly those with complex and/or severe needs. A new post of transition coordinator will work closely with all key agency partners in developing a core and virtual team to support this work, ensuring that good transition planning achieves the best outcomes and life chances for the young people. The core team will consist of qualified social workers (LCCS), care managers (HASS), Connexions specialist personal advisers and York Independent Travel and Life Skills staff. The coordinator will be jointly managed by the service manager for Health and Disabilities in LCCS and the service manager for the Community Team for People with Learning Disabilities in HASS. |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|---|--|
| Inclusion in York Schools Recommendations as approved by Education EMAP on 29/04/2003 (Update provided by Paul Murphy) | 5 | To endorse the Draft Inclusion Strategy and send out for wider consultation. | The Inclusion Strategy Group has published the second Inclusion Strategy 2007–10; this has been shared with all stakeholders. This received strong endorsement from the JAR inspectors. Progress against agreed targets is monitored through the Inclusion Strategy Group. Evidence from this work helped secure the judgement of 'Outstanding' for SEN/LDD (Learning Difficulties and Disabilities) in February 2008. |
| | 6 | To continue with the strategy for maintaining some special school facilities and not going completely mainstream | The LA had undertaken a full review of SEN provision including special school provision, as a result we have successfully implemented this plan with the opening of two new 'state of the art' generic special schools. There has been an overall reduction of children placed in special schools; this has been achieved with the full support of parents, governors and stakeholders. There were no appeals to the SEN Tribunal with regard to these changes. Further developments in mainstream provision are continuing. There is now an enhanced resource for children with ASC at Fulford School and a second planned as part of the new build at Joseph Rowntree School. There is no anticipated further reduction in numbers of children in the special school sector. |
| | 7 | To support any future bids for funding necessary to implement the inclusion strategy and deliver the action plan and to recognise the key role of appropriately skilled teachers in delivering the action plan. | Inclusion features strongly in the Children and Young People's Plan, and implementation is overseen by the Inclusion Strategy Group, who also monitor the progress. LDD and LDD NEET (Not in education or training) learners are a key priority within the city and therefore funding, including 14–19, is targeted at this group. |

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Education Scrutiny Committee
Previously Completed Scrutiny Reviews & Approved Recommendations

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|--|---|
| Post 16 Inclusion Recommendations as approved by Education EMAP on 15/03/2005 | 1 | In order that it can fulfil its monitoring functions correctly, the Local Education Authority (LEA) should ensure that schools, particularly mainstream schools with delegated resources, return copies of transition plans and annual reviews promptly after the meeting has taken place. | The LA monitors closely the return of all annual reviews and transition plans from schools and achieves a high rate of return. This enables the LA to fulfil its duties to make decisions in the light of recommendations made. |
| | 2 | The Council must ensure that progression for children with Special Educational Needs (SEN) is included in the programme of monitoring visits made to each school. | Over the last four years the LA has implemented a rigorous programme of monitoring outcomes for pupils with SEN/LDD (Learning Difficulties and Disabilities). This includes detailed scrutiny of progress data, the use of delegated funding and the quality of provision matched to pupils' needs. This supports schools in developing and sharing good practice. This is a central tenet of the school improvement agenda and all members of SISD (School Improvement & Staff Development Service) including SIPs (School Improvement Partners) are responsible for reporting on SEN issues. |
| | 3 | The Council must put in place a formal process for monitoring and reviewing the transition plans for those young people who change provision and move onto the "education otherwise" register. | This is covered by colleagues in Connexions through the "September Guarantee" mechanism, which means that all 16 and 17 year olds must be made an appropriate offer of a place. Currently young people with disabilities in transition are supported by a number of agencies. These include Connexions Specialist Personal Advisors, children's social workers, Adult Care managers and a York Independent Living and Travel Skills Coordinator. Transition reviews are conducted in Year 9 and services work with schools to review and monitor transition plans for disabled young people. Funding has been committed by LCCS and HASS to support a full time coordinator of a designated transition team. This post should be in place by December |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|---|---|
| <p>Post 16 Inclusion Recommendations as approved by Education EMAP on 15/03/2005</p> | | | <p>2008. One of the roles of this coordinator will be to ensure that there are effective, well coordinated transition plans for disabled young people in York.</p> <p>Individual colleagues in the Connexions service work specifically with those pupils who are on the EO (Education Otherwise) roll. The young people therefore on the EO roll receive the support of the connexions service in looking at post 16 options whilst they are in receipt of their individual education package (25 hours per week) and compulsory education.</p> |
| | 4 | <p>Adopting a more varied and engaging approach to work experience will give pupils with emotional and behavioural difficulties a greater chance of benefiting from it. A positive work experience will help young people to move into successful post 16 provision. The Assistant Director (Access and Inclusion) should co-ordinate the development of a coherent approach for this category of student and report back to the Board by September 2005.</p> | <p>A number of students with LDD have really developed using the Mencap work preparation programme. A few have secured paid employment and a large number have had work experience and continuing work placements. With Headteachers, the 14–19 Partnership is reviewing the current model for work experience in KS4 (2 week blocks), which does not suit many of the newer programmes (Young Apprenticeships, Diplomas etc). There are similar issues post-16. Work is focused on all learners, not just those with behavioural difficulties. York Training Centre provides support and arranges work experience for young people from Applefields. Unfortunately, work experience for disabled young people is often difficult to find. There can be difficulties in finding appropriate support for the young people. LSC are now no longer funding courses that are aimed at Preparation for Employment if they do not have a valid work experience element.</p> |
| | 5 | <p>The Council should take a lead in assisting the transition of people with Special Educational Needs into employment. The skills development work being carried out should be enhanced and extended. Skills Requirements analysis should be carried out in order to identify the</p> | <p>The 14–19 Partnership has done a significant amount of work in raising awareness of schools (and other providers) about local economic priorities and drivers, in order to facilitate provision planning. Recent research commissioned by LSC and undertaken by Blueberry Academy and Future Prospects into progression into employment in North Yorkshire 2008 has identified a number issues for employers in SMEs. Clearer routes of progression need to be outlined and employers made more aware of supported employment opportunities. There is also a case</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|---|--|
| <p>Post 16 Inclusion Recommendations as approved by Education EMAP on 15/03/2005</p> | | <p>skills needs of small and medium sized enterprises (SMEs). Training to provide people with these skills can then be delivered to enable people with SEN to obtain employment in SMEs. Research should also be carried out to identify funding from other agencies which would aid this development.</p> | <p>for social return on investment to be made to employers. Employment rates for young disabled people are significantly below those who are non disabled. Only 1 in 10 people with a learning disability are in employment. (Mencap Good Practice Employment Guide figures). There are concerns over the need for young people with LDD to develop appropriate skills to progress into employment. Many young people are able to access a one year course at the college, but not progress beyond it. York College is making this a priority. For those young people with LDD who don't reach level 1 within one year of starting the course there are limited progression opportunities at present. Progression rates from full-time college special needs courses are about 50%. Again, York College is making this a priority.</p> <p>LSC has recently commissioned local research into curriculum changes that would support this need for progression. The development of the designated transition team will support disabled young people to seek education, training and employment. An Opportunities Fair is being planned for March 2009 for learners with LDD and their families to provide direct contact with trainers, colleges and employers. This will also offer taster sessions and an opportunity to meet role models – disabled young people in higher education.</p> |
| | 6 | <p>The Council should continue to develop initiatives which will encourage schools to retain pupils on school rolls until the end of their final year. This will enhance the valuable work which is already being carried out in this area and will enable young people to benefit from a continuity of provision. Proposals to be completed by September 2006.</p> | <p>Within the 14–19 perspective the LA is in the second year of 14–19 Schools Engagement Programme funding (DCSF, via LSC). This funding supports engaging KS4 learners in school rather than excluding them (127 learners this year, 91 last year). Post-16 the LA is prioritising inclusion and raising participation through the LSC Flexible Fighting Fund. Partners can bid for funding to support related curriculum activity. The BSS (Behaviour Support Service) review is providing us with the opportunity to re-shape services that are targeted at supporting learners vulnerable to exclusion. The Danesgate site is in the process of being unified under a single leadership team to provide a more coordinated and responsive service to schools. In return, schools are being challenged to develop a 'no exclusions' policy supported by the development of a</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|--|---|
| <p>Post 16 Inclusion Recommendations as approved by Education EMAP on 15/03/2005</p> | | | <p>range of Learning Support Units (and nurture group in primary). The establishment of the statutory Behaviour and Attendance Partnership this academic year, involving all secondary schools and representatives from primary, will impact on this measure. Operating under the aegis of the 'Back on Track' white paper, the Behaviour Partnership will be set challenging targets to ensure pupils are provided with a tailored curriculum that engages them as learners and underpins their skills progression. Also, innovative integrated working between the Youth Service and EDS (Education Development Service) has seen the development of the ALPs (Alternative Learning Programmes) programme, which provides individual and small group tuition for excluded pupils. A bid has also been made to DCSF to support the development of a range of innovative 'alternative provision' based on the concepts of social pedagogy and community cohesion.</p> <p>The LA is continuing to develop a range of alternative education provision. Schools can access locally based provision such as the Skills Centre, ALPs and the Outdoor Learning Zone. Others are being developed offering more flexibility to schools and increasing the opportunities for more personalised learning.</p> |
| | 7 | <p>CYC officers should prepare a business case with partners for providing additional personal advisor support for children with social, emotional or behavioural difficulties and report back by June 2005.</p> | <p>The ALPs programme has seen an increase in personal individual support being offered to young people who are experiencing social, emotional difficulties. One of the BSS Review action points is that all learners will have a personal tutor for both their academic and emotional wellbeing.</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|--|---------|--|--|
| <p>Post 16 Inclusion - Recommendations as approved by Education EMAP on 15/03/2005 (Update provided by Paul Murphy)</p> | 8 | <p>The Board recognises the progress of schools in improving physical access. The Council should monitor these alterations and continue to offer support to all schools in improving physical access. Where access is a problem there should always be alternative provision in a nearby school.</p> | <p>We are working to ensure access issues around Diploma facilities are addressed. Monitoring of schools' duties under SENDA (Special Educational Needs and Disability Act) is central to the LA's inclusion agenda (ie to ensure appropriate provision is made, not to treat disabled people less favourably, and to make reasonable adjustments). It is carried out routinely through visits by LA staff and analysis of the annual self review framework and the Self Review Framework for Inclusion. Every effort is made by the LA to support schools and challenge them when necessary in making provision for disabled people in their local community. <i>[Joint Area Review, January 2008]</i></p> |
| | 9 | <p>The Council should continue to promote access to the curriculum for all students in conjunction with school and college accessibility strategies.</p> | <p>The responsibility to draw up and implement a School Accessibility Plan is monitored by the LA Schools Access Development Worker, appointed as a part of the Accessibility Strategy in 2003. Access audits of all mainstream schools were conducted 2003–05 and work continues to support schools in carrying out their responsibilities under the DDA in relation to the physical environment. The CYC guidance document 'Inclusive school design' supports this.</p> <p>Schools are advised and supported in drawing up their Access Plan and are requested to forward a copy to the LA. In 2006 all mainstream schools had Access Plans in place, although analysis showed that a number of schools needed further support to improve the quality of their planning (see attached data). Work is in hand to ensure that all schools have plans in place, both through requests to headteachers and through regular visits to schools carried out by the Schools Access Development Worker. The LA approach to access planning and the development of inclusive practice relies on good relationships with schools, helping them to take ownership of their access duties. A checklist has been developed to support schools in auditing their access. This is included in the Self Review Framework for Inclusion. The</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|--|---------|--------------------------|---|
| <p>Post 16 Inclusion - Recommendations as approved by Education EMAP on 15/03/2005 (Update provided by Paul Murphy)</p> | | | <p>Schools Access Development Worker uses it in a four year cycle of visits to schools, during which the headteacher or senior management discuss access issues and agree the level of accessibility achieved. This information is shared with other colleagues in the LA. Information is then collated, giving a clear overview of progress both individually and across the city (see attached). This checklist has been shared with other LAs across the region and is now in widespread use. As it will take a while to complete a full review of progress, an interim summary has been circulated to colleagues. This will be reviewed annually.</p> <p>Following the publication of 'Implementing the DDA in schools and early years settings', further advice and training has been delivered, and schools have been encouraged to make use of the LA's Access Plan template, developed from government guidance in close liaison with the organisation Disability Equality in Education. A number of schools have used this template, along with a checklist similar in format to the Schools Access Checklist to support schools in assessing the impact of their disability equality measures (attached). Other schools have incorporated their planning within their School Improvement Plan, following government guidance, while others expect to incorporate it within their Disability Equality Scheme.</p> <p>Schools have been asked to forward copies of their Disability Equality Scheme Plans of action to the LA by the end of September 2008.</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|--|---|
| <p>Post 16 Inclusion - Recommendations as approved by Education EMAP on 15/03/2005</p> | 10 | <p>The Council should ensure that pupils with special needs who are helped by School Action Plus (SAP) should receive transition planning which is as rigorous as that received by statemented pupils.</p> | <p>Those young people who receive additional support under School Action arrangements are offered intensive support because they are highlighted as being at risk of NEET. They receive support to address issues that they experience and practical “hands on” help with job, training or college applications. They also receive support during the transition period from full time education to post-16 provision. <i>[Joint Area Review, January 2008]</i></p> |
| | 11 | <p>The ability to use public transport unaided can be a major factor which enables independent living for many people with special needs. The Council should recognise good work undertaken by transport providers to improve access to services and to work with them to continue the improvements.</p> | <p>YILTS (York Independent Living and Travel Skills) has had considerable success in supporting disabled young people in developing travel skills. The ‘Independent Travel’ subject was first offered in Applefields during the first term of the 2006/07 academic year for 16+ pupils, with YILTS providing advice, skills and training to staff to deliver the subject. The school chose the Award Scheme Development and Accreditation Network (ASDAN) Towards Independence module ‘Using Transport’ both to rename this subject area and to stand as its Scheme of Work. ‘Using Transport’ is being taught alongside a strong YILTS presence in school working with students on 1:1 training. All 16+ students at Applefields have had access to one or both ‘Using Transport’ and YILTS and have therefore gained either a basic experience of public transport or have acquired and/or developed new abilities from a wide menu of travel skills. Within one year 19 students developed independent travel skills after working with YILTS, leading to a saving in taxi fares of £34,968.40. The projected average saving per student was £1665.16 (2006/07). Savings for 2007/08 are £32,941.38, when 16 young people and one adult from Brunswick Organic Nurseries became independent travellers. The average savings per young person is £1,937.73. The numbers of pupils working with YILTs for 2008/09 is 17.</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|---|---|
| <p>Post 16 Inclusion - Recommendations as approved by Education EMAP on 15/03/2005</p> | 12 | <p>The Council should recognise the key role of social and leisure provision in supporting inclusion and promote the current range of services available in the York area.</p> | <p>Leisure Services have worked closely with "Children and Inclusion" (CANDI), the forum for parent/carers with disabled children to identify some issues where additional support has been needed. For example, parents with disabled children used to have to pay the full price of individual lessons for their child to learn to swim, when they were unable to access group lessons. The council are now offering this service at the same rate as group lessons, following assessment of need. The council are also providing a specialist Halliwick trainer and additional member of staff during "dolphin swim" – time designated for disabled people. Out of school clubs are provided by leisure services for learners with LDD in Applefields School by the disability coach and a youth worker. Young people are encouraged to do the Duke of Edinburgh Award and have made significant progress in achieving this. Increasing numbers of activities in the "School's Out Programme" for holiday activities are inclusive or specifically for disabled children and young people. These are identified within the programme to help families know what they can access.</p> |
| | 13 | <p>The Council should recognise the importance of the transition between Children's and Adult Services for service users. It should support further investigation into the transition arrangements.</p> | <p>Moving into Adult Life, a strategic partnership board, coordinates the support of young people during transition. A Practitioner's Group coordinates the sharing of information and coordination of provision for this group. Please see information above concerning the development of the designated transition team. This is a target for the Children and Families' Service Plan 2008.</p> |

| Review | Rec No. | Approved Recommendations | Update as of 28 October 2008 |
|---|---------|--|---|
| <p>Post 16 Inclusion - Recommendations as approved by Education EMAP on 15/03/2005</p> | 14 | <p>The Council should endorse the principles put forward by the Inclusion Strategy Group at their meeting of 28 October 2004 (attached as Annex G) which proposes the implementation of a young person centred key worker concept.</p> | <p>The Transition Pathway Pilot is promoting the role of lead practitioner for disabled young people and families. 10 families with children in Year 9 and Year 12 have had a lead practitioner to support them through transitions in 2007/08 and this pilot will be extended this academic year. The Pathway document provides families with a map that outlines the support and assessments they can anticipate from Year 9 onwards. As practitioners complete the shared document, families can see the coordination of support and know who to contact for information. Transition has been described by parents nationally and locally as a difficult and confusing period. By holding the transition Pathway document themselves, the aim is for them to experience a sense of “control” during this time.</p> |

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Education Scrutiny Committee Work Plan 2008-09

| Meeting Date | Work Programme |
|------------------|--|
| 28 October 2008 | <ol style="list-style-type: none"> 1. Consider scoping report for the 'Extended School Agenda' review and agree timetable for completion 2. Receive update on implementation of recommendations for previously completed review of 'Inclusion in York Schools' & 'Post 16 Inclusion' 3. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |
| 3 December 2008 | <ol style="list-style-type: none"> 1. Invite the Executive Member from Children's Services EMAP to the meeting 2. Continue work on current scrutiny review on 'Extended School Agenda' 3. Receive update on implementation of recommendations for previously completed review of 'Early Years Education & Childcare Provision' 4. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |
| 7 January 2009 | <ol style="list-style-type: none"> 1. Receive interim report for ongoing scrutiny review on 'Extended School Agenda' 2. Receive update on implementation of recommendations for previously completed review of 'Home to School Transport' 3. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |
| 24 February 2009 | <ol style="list-style-type: none"> 1. Receive update on implementation of recommendations for previously completed review of 'School Governors' 2. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |
| 7 April 2009 | <ol style="list-style-type: none"> 1. Receive update on implementation of recommendations for previously completed review of 'Provision of Facilities for Young People in the City' 2. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |
| 26 May 2009 | <ol style="list-style-type: none"> 1. Receive extract from Executive Forward Plan of items for Children & Young People's Services EMAP |

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| FORWARD PLAN ITEM | |
|---|---|
| Meeting: | Executive Member for Children's Services |
| Meeting Date: | 06/12/07 |
| Keyword: | |
| Item Type: | Executive Member Decision - of 'Normal' importance |
| Title of Report: | Guidance on Education-Related Parenting Contracts, Parenting Orders and Penalty Notices |
| Description: | Following new guidance, this report seeks approval to revise the authority's policy on parenting orders, contracts and penalty notices. |
| Wards Affected: | |
| Report Writer: | Mark Smith |
| Lead Member: | Councillor Carol Runciman |
| Lead Director: | Director of Learning, Culture & Children's Services |
| Contact Details: | Mark Smith mark.smith@york.gov.uk |
| Deadline for Report: | 22/11/07 |
| Implications | C&C |
| Level of Risk: | 01-03 Acceptable |
| Reason Key: | |
| Making Representations: | N/A |
| Process: | N/A |
| Consultees: | N/A |
| Background Documents: | Changes to Parenting Orders, Contracts and Penalty Notices |
| Call-In | |
| | If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/12/07 |
| <u>Internal Clearance Process</u> | |
| <u>Pre-Decision</u> | |
| By Chief Officers at | on: |
| By Political Group Leaders on: | |
| By Strategic Policy Panel (if required) on: | |
| <u>Post-Decision</u> | |
| By Strategic Policy Panel (if Required) on: | |

FORWARD PLAN ITEM**Meeting:** Executive Member for Children's Services**Meeting Date:** 06/12/07**Keyword:** Education**Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Local Authority School Governor Appointments**Description:** Purpose of report: Seeks Members approval to appoint new governors.

Members are asked to: Approve appointment of nominated governors

Wards Affected:**Report Writer:** Sue Pagliaro**Deadline for Report:** 22/11/07**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

Implications**Level of Risk:****Reason Key:****Making Representations:****Process:****Consultees:****Background Documents:** Committee Report for Local Authority School Governor Appointments**Call-In**

If this item is called-in either pre or post decision, it will 10/12/07 be considered by Scrutiny Management Committee on:

Internal Clearance Process**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM**Meeting:** Executive Member for Children's Services**Meeting Date:** 06/12/07**Keyword:** Health, well-being and care**Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Looked After Children Placement Strategy Annual Review**Description:** Purpose of report: The report updates members on the objectives of the strategy. It is a statutory function to inform Members of the annual adoption report. It also updates Members about the outcomes of inspections of fostering, adoption and children's homes in 2007.

Members are asked to: Agree the strategy to increase overall number of York based foster carers and specialised fostering scheme.

Wards Affected: All Wards**Report Writer:** Howard Lovelady**Deadline for Report:** 22/11/07**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Howard Lovelady

howard.lovelady@york.gov.uk

Implications**Level of Risk:****Reason Key:****Making Representations:****Process:****Consultees:****Background Documents:** Committee Report for Looked After Children Placement Strategy Annual Review**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/12/07

Internal Clearance Process**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

FORWARD PLAN ITEM**Meeting:** Executive Member for Children's Services**Meeting Date:** 06/12/07**Keyword:** Be significant in terms of its effects on communities**Item Type:** Executive Member Decision - a 'Key Issue' - decision with significant effects on communities**Title of Report:** Home to School Travel and Transport Policy**Description:** This report seeks approval to revise the Authority's travel and transport policy in the light of requirements in the Education and Inspections Act 2006 and proposes consultation on further changes in policy and practice.**Wards Affected:****Report Writer:** Kevin Hall**Deadline for Report:** 22/11/07**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Kevin Hall

kevin.hall@york.gov.uk

Implications**Level of Risk:****Reason Key:** It is significant in terms of its effect on communities**Making Representations:** N/A**Process:** N/A**Consultees:** N/A**Background Documents:** Home to School Travel and Transport Policy

Home to School Travel and Transport Policy

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/12/07

Internal Clearance Process**Pre-Decision****By Chief Officers at****on:****By Political Group Leaders on:****By Strategic Policy Panel (if required) on:****Post-Decision****By Strategic Policy Panel (if Required) on:**

FORWARD PLAN ITEM**Meeting:** Executive Member for Children's Services**Meeting Date:** 06/12/07**Keyword:****Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Consultation on proposal for additional post-16 provision**Description:** The purpose of this report is to present proposals for additional vocational post 16 provision. Members are asked to consider these proposals and agree a way forward.**Wards Affected:****Report Writer:** Kevin Hall **Deadline for Report:** 15/10/07**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Liz Watson

liz.watson@york.gov.uk

Implications**Level of Risk:****Reason Key:****Making Representations:** N/A**Process:** N/A**Consultees:** N/A**Background Documents:** Consultation on proposal for Post 16 provision at Archbishop Holgate School**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/12/07

Internal Clearance Process**Pre-Decision**

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

FORWARD PLAN ITEM**Meeting:** Executive Member for Children's Services**Meeting Date:** 06/12/07**Keyword:** Education and skills**Item Type:** Executive Member Decision - of 'Normal' importance**Title of Report:** Preparation for Joint Area Review**Description:** Purpose of report: To seek to ensure that EMAP Members are aware of the nature of and preparation undertaken in advance of the Joint Area Review of the authority in Jan/Feb 2008

Members are asked to consider the information provided and agree a way forward.

Wards Affected: All Wards**Report Writer:** Pete Dwyer**Deadline for Report:** 22/11/07**Lead Member:** Councillor Carol Runciman**Lead Director:** Director of Learning, Culture & Children's Services**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

Implications**Level of Risk:****Reason Key:****Making Representations:** N/A**Process:** N/A**Consultees:** N/A**Background Documents:** Committee Report for Preparation for Joint Area Review**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 10/12/07

Internal Clearance ProcessPre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on: